

**DRAFT**  
 Vernon College  
 SACSCOC Fifth-Year Interim Review  
 January 24, 2019

**Timeline**

- Vernon College – Track A Class of 2019
- Next reaffirmation (10 year) 2029
- Fifth-Year Interim Report  
 Notification Letter received from SACSCOC approximately October 2023  
 Anticipated due date of Fifth-Year Interim Report – September 2024  
 Review by SACSCOC – December 2024
- SACSCOC Leadership Team  
 Dr. Dusty R Johnston, President  
 Dr. Elizabeth Crandall, Vice President of Instructional Services  
 Bettye Hutchins, SACSCOC Faculty Liaison  
 Dr. Dr. Donnie Kirk, Director of Quality Enhancement  
 Betsy Harkey, Director of Institutional Effectiveness/SACSCOC Liaison

Principles (2012 Edition)	Criteria – 2018 Principles of Accreditation  (CR = Core Requirement)	Primary Writers and Review Teams
<b>Institutional Summary</b>		
	Institutional Summary: <ul style="list-style-type: none"> <li>• Educational Programs and Governance Control</li> <li>• 1. History and Characteristics</li> <li>• 2. List of Degrees</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Johnston and Betsy Harkey</li> <li>• Michelle Alexander, Mary King, Linda Haney, Judy Ditmore, and Holly Scheller</li> <li>• Dr. Jim Nordone, Amanda Raines, Michelle Downes, Holly Scheller, Rachel White, and Shana Drury</li> </ul>

	<ul style="list-style-type: none"> <li>• 3. Off-Campus Instructional Locations and Branch Campus</li> <li>• 4. Distance and Correspondence Education</li> <li>• 5. Accreditation</li> <li>• 6. Relationship to the U.S. Department of Education</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Betty Hutchins</b>, Greg Fowler, Paula Whitman, Mark Holcomb, Joe Johnston, Dr. Elizabeth Crandall, Melissa Moore, Shana Drury, Melissa Elliott, Linda Haney, and Holly Scheller</li> <li>• <b>Roxie Hill</b>, Melissa Moore, Greg Fowler, Paula Whitman, Joe Johnston, Mark Holcomb, Dr. Elizabeth Crandall, and Betty Hutchins</li> <li>• <b>Shana Drury</b>, Nina Feldman, Mark Holcomb, Dr. Elizabeth Crandall, Michelle Downes, and Judy Ditmore</li> <li>• Dr. Jim Nordone, Kristin Harris, Rosa Alaniz and <b>Melissa Elliott</b></li> </ul>
	Part 1: Signature Page	Dr. Johnston, Anna Martin, and <b>Betsy Harkey</b>
	Part 2: List of substantive changes (includes approval date and description of substantive change)	Dr. Elizabeth Crandall, Shana Drury, Melissa Moore, Melissa Elliott, Greg Fowler, Paula Whitman, Joe Johnston, Mark Holcomb, <b>Betsy Harkey</b> , and Dr. Johnston
	Part 3: Institutional Assessment of Compliance	<b>Dr. Johnston and Betsy Harkey</b> (oversight)
<b>Section 1: The Principle of Integrity</b>		
PR 1.1	1.1- The institution operates with integrity in all matters. (Integrity) – may be addressed by off-site but not included in Compliance Certification document	<b>Dr. Johnston and Betsy Harkey</b> (oversight)
<b>Section 2: Mission</b>		
CR 2.4	<b>2.1 – The institution has a clearly defined, comprehensive, and published mission specific to the institution and appropriate for higher education. The mission addresses teaching and learning, and where applicable, research and public service. (Institutional Mission) CR</b>	Dr. Johnston, Dr. Elizabeth Crandall, Dr. Jim Nordone, Garry David, Holly Scheller, Dr. Donnie Kirk, Anna Martin, and <b>Betsy Harkey</b>
<b>Section 3: Basic Eligibility Standard</b>		
	<b>1. An institution seeking to gain or maintain accredited status</b>	

<p>CR 2.1 CR 2.7.4 CR 2.6</p>	<p><b>3.1.a – has degree-granting authority from the appropriate government agency or agencies. (Degree-granting authority) CR</b></p> <p><b>3.1.b – offers all coursework required for at least one degree program at each level at which it awards degrees. (Course Work for Degrees) CR</b></p> <p><b>3.1.c – is in operation and has students enrolled in degree programs. (Continuous Operation) CR</b></p>	<p>Dr. Jim Nordone, Dr. Elizabeth Crandall, Shana Drury, and Amanda Raines</p> <p>Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Shana Drury, and Dr. Elizabeth Crandall</p> <p>Dr. Jim Nordone, Dr. Johnston, Dr. Elizabeth Crandall, and Amanda Raines</p>
<p><b>Section 4: Governing Board</b></p>		
	<p><b>1. The institution has a governing board of at least five members that: (Governing board characteristics) CR</b></p>	
<p>CR 2.2 (a-d) CS 3.2.2.2</p>	<p><b>4.1.a-is the legal body with specific authority over the institution. CR</b></p> <p><b>4.1.b-exercises fiduciary oversight of the institution. CR</b></p> <p><b>4.1.c-ensures that both the presiding officer of the board and a majority of other voting members of the board are free of any contractual, employment, personal, or familial financial interest in the institution. CR</b></p> <p><b>4.1.d-is not controlled by a minority of board members or by organizations or institutions separate from it. CR</b></p>	<p>Dr. Johnston, Dr. Jim Nordone, Dr. Elizabeth Crandall, Garry David, Mary King, and Betsy Harkey</p>
<p>CR 2.3 (e)</p>	<p><b>4.1.e-is not presided over by the chief executive officer of the institution. CR</b></p>	<p>Dr. Johnston, Haven David, Toni Jones, and Betsy Harkey</p>
<p><b>2. The governing board</b></p>		
<p>CS 3.1.1</p>	<p>4.2.a-ensures the regular review of the institution’s mission. (Mission review)</p>	<p>Dr. Johnston, Betsy Harkey, Michelle Alexander, Holly Scheller, Rachel White, Melissa Moore, Mary King, Dr. Jim Nordone, Dr. Elizabeth Crandall, Anna Martin, and Garry David</p>
<p>CS 3.2.2.3 CS 3.2.6</p>	<p>4.2.b-ensures a clear and appropriate distinction between the policy-making function of the board and the responsibility of the administration and faculty to administer and implement policy. (Board/administrative distinction)</p>	<p>Dr. Johnston, Dr. Elizabeth Crandall, , Dr. Jim Nordone, Garry David, Mary King, and Haven David</p>

CS 3.2.1	4.2.c-selects and regularly evaluates the institution's chief executive officer. (CEO evaluation/selection)	Dr. Johnston, Betsy Harkey, Toni Jones, Mary King, and Haven David
CS 3.2.3	4.2.d-defines and addresses potential conflict of interest for its members. (Conflict of interest)	Dr. Johnston, Haven David, Toni Jones, and Mary King
CS 3.2.5	4.2.e-has appropriate and fair processes for the dismissal of a board member. (Board dismissal)	Dr. Johnston, Haven David, Toni Jones, and Mary King
CS 3.2.4	4.2.f-protects the institution from undue influence by external persons or bodies. (External influence)	Dr. Johnston, Haven David, Toni Jones, and Mary King
New 2018	4.2.g-defines and regularly evaluates its responsibilities and expectations. (Board self-evaluation)	Dr. Johnston, Mary King, Anna Martin, and Betsy Harkey
CS 3.2.2.1 CS 3.2.2.2 CS 3.2.2.3 CS 3.13.4.b	3. If an institution's governing board does not retain sole legal authority and operating control...a. b. and c. (Multi-level governance)	Dr. Johnston and Betsy Harkey (oversight)
<b>Section 5: Administration and Organization</b>		
CR 2.3	<b>1. The institution has a chief executive officer whose primary responsibility is to the institution. (Chief executive officer) CR</b>	Dr. Johnston, Haven David, Toni Jones, and Betsy Harkey
	2. The chief executive officer has ultimate responsibility for, and exercises appropriate control over, the following:	
CS 3.2.11	5.2.a-The institution's educational, administrative, and fiscal programs and services. (CEO control)	Dr. Johnston, Haven David, Toni Jones, Dr. Elizabeth Crandall, Garry David, and Dr. Jim Nordone
CS 3.2.11	5.2.b-The institution's intercollegiate athletics program. (Control of intercollegiate athletics)	Dr. Johnston, Haven David, Toni Jones, Dr. Elizabeth Crandall, Garry David, and Dr. Jim Nordone
CS 3.2.12	5.2.c-The institution's fund-raising activities. (Control of fund-raising activities)	Dr. Johnston, Haven David, Kristin Harris, Dr. Jim Nordone, Garry David, Callee Serrano, Dr. Elizabeth Crandall, and Michelle Alexander

	3. For any entity organized separately from the institution and formed primarily for the purposes of supporting the institution or its programs: (Institution-related entities)	
CS 3.2.13 (a-c)	<p>5.3.a-The legal authority and operating control of the institution is clearly defined with respect to that entity.</p> <p>5.3.b-The relationship of that entity to the institution and the extent of any liability arising from that relationship are clearly described in a formal, written manner.</p> <p>5.3.c-The institution demonstrates that (1) the chief executive officer controls any fund-raising activities of that entity or (2) the fund-raising activities of that entity are defined in a formal, written manner that assures those activities further the mission of the institution.</p>	Dr. Johnston, Kristin Harris, Dr. Jim Nordone, Garry David, Dr. Elizabeth Crandall, Callee Serrano, and Michelle Alexander
CS 3.2.8 CS 3.2.10	4. The institution employs and regularly evaluates administrative and academic officers with appropriate experience and qualifications to lead the institution. (Qualified administrative/academic officers)	Haven David, , Dr. Jim Nordone, Garry David, Dr. Elizabeth Crandall, Dr. Johnston, and Toni Jones
CS 3.2.9	5. The institution publishes and implements policies regarding the appointment, employment, and regular evaluation of non-faculty personnel. (Personnel appointment and evaluation)	Haven David, Holly Scheller, Dr. Johnston, Dr. Elizabeth Crandall, Dr. Jim Nordone, Garry David, and Toni Jones
<b>Section 6: Faculty</b>		
CR 2.8	<b>1. The institution employs an adequate number of full-time faculty members to support the mission and goals of the institution. (Full-time faculty) CR</b>	Dr. Elizabeth Crandall, Bettye Hutchins, Haven David, Linda Haney, Jason Scheller, Amber Hunsaker and Roxie Hill
	2. For each of its educational programs, the institution	
CS 3.7.1	6.2.a-Justifies and documents the qualifications of its faculty members. (Faculty qualifications)	Haven David, Amber Hunsaker, Jason Scheller, Dr. Elizabeth Crandall, Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Shana Drury, and Bettye Hutchins
CR 2.8	6.2.b-Employs a sufficient number of full-time faculty members to ensure curriculum and program quality, integrity, and review. (Program faculty)	Dr. Elizabeth Crandall, Bettye Hutchins, Haven David, Linda Haney, Jason Scheller, Shana Drury, Greg Fowler, Paula Whitman, Joe Johnston, Mark Holcomb, Amber Hunsaker, and Roxie Hill

CS 3.4.11	6.2.c-Assigns appropriate responsibility for program coordination. (Program coordination)	Dr. Elizabeth Crandall, <b>Bettye Hutchins</b> , Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Roxie Hill, Shana Drury, and Haven David
CS 3.7.2	3. The institution publishes and implements policies regarding the appointment, employment, and regular evaluation of faculty members, regardless of contract or tenure status. (Faculty appointment and evaluation)	Haven David, Dr. Elizabeth Crandall, <b>Greg Fowler</b> , Joe Johnston, Mark Holcomb, Paula Whitman, Nina Feldman, and Shana Drury
CS 3.7.4	4. The institution publishes and implements appropriate policies and procedures for preserving and protecting academic freedom. (Academic freedom)	Dr. Elizabeth Crandall, Shana Drury, Greg Fowler, Joe Johnston, Mark Holcomb, Roxie Hill, and <b>Paula Whitman</b>
CS 3.7.3	5. The institution provides ongoing professional development opportunities for faculty members as teachers, scholars, and practitioners, consistent with the institutional mission. (Faculty development)	Roxie Hill, Criquett Lehman, Jason Scheller, Amber Hunsaker, Haven David, Dr. Elizabeth Crandall, Anna Martin, Michelle Downes, and <b>Dr. Donnie Kirk</b>
<b>Section 7: Institutional Planning and Effectiveness</b>		
CR 2.5	<b>1. The institution engages in ongoing, comprehensive, and integrated research-based planning and evaluation processes that (a) focus on institutional quality and effectiveness and (b) incorporate a systematic review of institutional goals and outcomes consistent with its mission. (Institutional Planning)</b> <b>CR</b>	Dr. Johnston, Dr. Brad Beauchamp, Dr. Donnie Kirk, Bettye Hutchins, Dr. Elizabeth Crandall, Dr. Jim Nordone, Garry David, and <b>Betsy Harkey</b>
CR 2.12 CS 3.3.2	2. The institution has a QEP that (a) has a topic identified through its ongoing, comprehensive planning and evaluation process; (b) has broad-based support of institutional constituencies; (c) focuses on improving specific student learning outcomes and/or student success; (d) commits resources to initiate, implement, and complete the QEP; and (e) includes a plan to assess achievement. (Quality Enhancement Plan)	<b>Dr. Donnie Kirk</b> , Criquett Lehman, Joe Johnston, Dr. Brad Beauchamp, Roxie Hill, Dr. Elizabeth Crandall, Dr. Jim Nordone, Michelle Downes, Amber Hunsaker, Paula Whitman, Mark Holcomb, and Jason Scheller
CS 3.3.1.2	3. The institution identifies expected outcomes of its administrative support services and demonstrates the extent to which the outcomes are achieved. (Administrative effectiveness)	<b>Garry David</b> , Dr. Jim Nordone, Kristin Harris, Dr. Johnston, Mindi Flynn, and Christie Lehman
<b>Section 8: Student Achievement</b>		
CS 3.3.1.1 FR 4.1	<b>1. The institution identifies, evaluates, and publishes goals and outcomes for student achievement appropriate to the institution's mission, the nature of the students it serves, and</b>	Dr. Elizabeth Crandall, Roxie Hill, Joe Johnston, Greg Fowler, Mark Holcomb, Paula Whitman, Bettye Hutchins, <b>Dr. Brad Beauchamp</b> , Christina Hoffmaster,

	<b>the kinds of programs offered. The institution uses multiple measures to document student success. (Student achievement) CR</b>	Betsy Harkey, Holly Scheller, Rachel White, Melissa Moore, Ivy Harris, Criquett Lehman, Dr. Jim Nordone, and Linda Haney
	2. The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results in the areas below:	
CS 3.3.1.1	8.2.a-Student learning outcomes for each of its educational programs. (Student outcomes: educational programs)	Dr. Elizabeth Crandall, Roxie Hill, Joe Johnston, Greg Fowler, Mark Holcomb, Paula Whitman, Bettye Hutchins, Christina Hoffmaster, Lori Arnold, and <b>Dr. Brad Beauchamp</b>
CS 3.5.1	8.2.b-Student learning outcomes for collegiate-level general education competencies of its undergraduate degree programs. (Student outcomes: general education)	<b>Dr. Brad Beauchamp</b> , Greg Fowler, Mark Holcomb, Paula Whitman, Joe Johnston, Christina Hoffmaster, Lori Arnold, and Dr. Elizabeth Crandall
CS 3.3.1.3	8.2.c-Academic and student services that support student success. (Student outcomes: academic and student services)	<b>Kristin Harris</b> , Dr. Jim Nordone, , Dr. Elizabeth Crandall, Clara Garza, Deana Lehman, Criquett Lehman, Lindsey David, Amber Hunsaker, and Marian Grona
<b>Section 9: Educational Program Structure and Content</b>		
CR 2.7.2 CS 3.4.11 FR 4.2	<b>1. Educational programs (a) embody a coherent course of study, (b) are compatible with the stated mission and goals of the institution, and (c) are based on fields of study appropriate to higher education. (Program content) CR</b>	Dr. Elizabeth Crandall, <b>Bettye Hutchins</b> , Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Shana Drury, Roxie Hill, and Dr. Donnie Kirk
CR 2.7.1 FR 4.4	<b>2. The institution offers one or more degree programs based on at least 60 semester credit hours or the equivalent at the associate level; ... (Program length) CR</b>	<b>Shana Drury</b> , Amanda Raines, Paula Whitman, Mark Holcomb Dr. Elizabeth Crandall, Bettye Hutchins, Greg Fowler, Joe Johnston, and Roxie Hill
CR 2.7.3	<b>3. The institution requires the successful completion of a general education component at the undergraduate level that: (General education requirements) CR</b>	Dr. Elizabeth Crandall, <b>Greg Fowler</b> , Joe Johnston, Mark Holcomb, Paula Whitman, Christina Hoffmaster, Lori Arnold, and Dr. Brad Beauchamp
	9.3.a-based on a coherent rationale.	
	9.3.b-is a substantial component of each undergraduate degree program. For degree completion in associate programs, the component constitutes a minimum of 15 semester hours or the equivalent; for baccalaureate programs, a minimum of 30 semester hours or the equivalent.	

	9.3.c-ensures breadth of knowledge. These credit hours include at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. These courses do not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession.	
CS 3.5.2	4. At least 25 percent of the credit hours required for an undergraduate degree are earned through instruction offered by the institution awarding the degree. (Institutional credits for an undergraduate degree)	Dr. Jim Nordone, Amanda Raines, Shana Drury, Ivy Harris, Jim Binion, Michelle Downes, and Dr. Elizabeth Crandall
CS 3.6.3	<del>5. At least one-third of the credit hours required for a graduate or a post-baccalaureate professional degree are earned ... (Institutional credits for a graduate/professional degree)</del>	Betsy Harkey (oversight)
CS 3.6.1 CS 3.6.2	<del>6. Post-baccalaureate professional degree programs... (Post-baccalaureate rigor and curriculum)</del>	Betsy Harkey (oversight)
CS 3.5.3 CS 3.6.4	7. The institution publishes requirements for its undergraduate, graduate, and post-baccalaureate professional programs, as applicable. The requirements conform to commonly accepted standards and practices for degree programs. (Program requirements)	Joe Johnston, Dr. Elizabeth Crandall,, Dr. Jim Nordone, Kristin Harris, Amanda Raines, Holly Scheller, Michelle Alexander, Michelle Downes, and Betsy Harkey
<b>Section 10: Educational Policies, Procedure, and Practices</b>		
CS 3.4.5	1. The institution publishes, implements, and disseminates academic policies that adhere to principles of good educational practice and that accurately represent the programs and services of the institution. (Academic Policies)	Amanda Raines, Michelle Alexander, Kristin Harris, Dr. Elizabeth Crandall, Dr. Jim Nordone, Holly Scheller, Jason Scheller, and Bettye Hutchins
CS 3.4.3 FR 4.3	2. The institution makes available to students and the public current academic calendars, grading policies, cost of attendance, and refund policies. (Public information)	Dr. Jim Nordone, Holly Scheller, Rachel White, Amanda Raines, Dr. Elizabeth Crandall, Garry David, Mindi Flynn, Christie Lehman, Linda Haney, Shana Drury, Roxie Hill, Ivy Harris, Kristin Harris, and Bettye Hutchins
CS 3.13.6	3. The institution ensures the availability of archived official catalogs (digital or print) with relevant information for course and degree requirements sufficient to serve former and returning students. (Archived information)	Betsy Harkey, Holly Scheller, Rachel White, Melissa Moore, Ivy Harris, Criquett Lehman, Dr. Elizabeth Crandall, Dr. Jim Nordone, Mary King, Amanda Raines, Haven David, and Linda Haney
CS 3.4.1 CS 3.4.10 CS 3.7.5	4. The institution (a) publishes and implements policies on the authority of faculty in academic and governance matters, (b) demonstrates that educational programs for which academic credit is awarded are approved consistent with institutional	Dr. Elizabeth Crandall, Shana Drury, Bettye Hutchins, Linda Haney, Amber Hunsaker, Jason Scheller, Greg Fowler, Roxie Hill, Lori Arnold, Christina Hoffmaster, Joe Johnston, Mark Holcomb, and Paula Whitman



	policy, and (c) places primary responsibility for the content, quality, and effectiveness of the curriculum with its faculty. (Academic governance)	
CS 3.4.3 CS 3.13.7 FR 4.6	5. The institution publishes admissions policies consistent with its mission. Recruitment materials and presentations accurately represent the practices, policies, and accreditation status of the institution. The institution also ensures that independent contractors or agents used for recruiting purposes and for admission activities are governed by the same principles and policies as institutional employees. (Admissions policies and practices)	Holly Scheller, Rachel White, Amanda Raines, Betsy Harkey, Michelle Alexander, Melissa Moore, Rosa Alaniz, Roxie Hill, Dr. Jim Nordone, Ivy Harris, Kristin Harris, and Melissa Elliott
	6. An institution that offers distance or correspondence education: (Distance and correspondence education)	
FR 4.8	10.6.a-ensures that the student who registers in a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit.  10.6.b-has a written procedure for protecting the privacy of students enrolled in distance and correspondence education courses or programs.  10.6.c-ensures that students are notified, in writing at the time of registration or enrollment, of any projected additional student charges associated with verification of student identity.	Dr. Elizabeth Crandall, Dr. Jim Nordone, Bettye Hutchins Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Amber Hunsaker, Jason Scheller, Ivy Harris, Jim Binion, Amanda Raines, and Roxie Hill
CS 3.4.6 CS 3.4.8 FR 4.9	7. The institution publishes and implements policies for determining the amount and level of credit awarded for its courses, regardless of format or mode of delivery. These policies require oversight by persons academically qualified to make the necessary judgements. In educational programs not based on credit hours (e.g., direct assessment programs), the institution has a sound means for determining credit equivalencies. (Policies for awarding credit)	Dr. Jim Nordone, Amanda Raines, Dr. Elizabeth Crandall, Shana Drury, Nina Feldman, Bettye Hutchins, Roxie Hill, Holly Scheller, Michelle Downes, Lori Arnold, Christina Hoffmaster, and Ivy Harris
CS 3.4.4	8. The institution publishes policies for evaluating, awarding, and accepting credit not originating from the institution. The institution ensures (a) the academic quality of any credit or coursework regarded on its transcript, (b) an approval process	Dr. Jim Nordone, Amanda Raines, Dr. Elizabeth Crandall, Holly Scheller, Michelle Downes, Lori Arnold, Christina Hoffmaster, and Shana Drury

	with oversight by persons academically qualified to make the necessary judgements, and (c) the credit awarded in comparable to a designated credit experience and is consistent with the institution's mission. (Evaluating and awarding academic credit)	
CS 3.4.7 CS 3.13.2 CS 3.13.6	9. The institution ensures the quality and integrity of the work recorded when an institution transcripts courses or credits as its own when offered through a cooperative academic arrangement. The institution maintains formal agreements between the parties involved, and the institution regularly evaluates such agreements. (Cooperative academic arrangements)	Dr. Elizabeth Crandall, Melissa Moore, Greg Fowler, Linda Haney Shana Drury, Judy Ditmore, Roxie Hill, Amanda Raines, Betsy Harkey, Holly Scheller, Rachel White, Paula Whitman, Mark Holcomb, Joe Johnston, Melissa Moore, Ivy Harris, Criquett Lehman, Dr. Jim Nordone, and Linda Haney
<b>Section 11: Library and Learning/Information Resources</b>		
CR 2.9 CS 3.8.1	<b>1. The institution provides adequate and appropriate library and learning/information resources, services, and support for its mission. (Library and learning/information resources) CR</b>	Marian Grona, Deana Lehman, Roxie Hill, Dr. Donnie Kirk, Jason Scheller, Amber Hunsaker, Lori Arnold, Christina Hoffmaster, and Criquett Lehman
CS 3.8.3	2. The institution ensures an adequate number of professional and other staff with appropriate education or experiences in library and/or other learning/information resources to accomplish the mission of the institution. (Library and learning/information staff)	Haven David, Marian Grona, Deana Lehman, Roxie Hill, Dr. Elizabeth Crandall, Shana Drury, and Criquett Lehman
CS 3.4.12 CS 3.8.2	3. The institution provides (a) student and faculty access and user privileges to its library services and (b) access to regular and timely instruction in the use of the library and other learning/information resources. (Library and learning/information access)	Marian Grona, Deana Lehman, Roxie Hill, Jason Scheller, Amber Hunsaker, Dr. Donnie Kirk, Mark Holcomb, Ivy Harris, Jim Binion, Shana Drury, Lori Arnold, Christina Hoffmaster, and Criquett Lehman
<b>Section 12: Academic and Student Support Services</b>		
CR 2.10 CS 3.4.9	<b>1. The institution provides appropriate academic and student support programs, services, and activities consistent with its mission. (Student support services) CR</b>	Dr. Jim Nordone, Clara Garza, Dr. Donnie Kirk, Jason Scheller, Lindsey David, Criquett Lehman, Roxie Hill, Kristin Harris, Deana Lehman, Amber Hunsaker, Marian Grona, and Dr. Elizabeth Crandall
CS 3.9.3	2. The institution ensures an adequate number of academic and student support services staff with appropriate education or experience in student support service areas to accomplish the mission of the institution. (Student support services staff)	Haven David, Dr. Jim Nordone, Clara Garza, Lindsey David, Criquett Lehman, Deana Lehman, Amber Hunsaker, and Kristin Harris

CS 3.9.1	3. The institution publishes clear and appropriate statement (s) of student rights and responsibilities and disseminates the statement (s) to the campus community. (Student rights)	Dr. Jim Nordone, Clara Garza, Lindsey David, Criquett Lehman, Holly Scheller, Amanda Raines, Michelle Downes, and Kristin Harris
CS 3.13.3 FR 4.5	4. The institution (a) publishes appropriate and clear procedures for addressing written student complaints, (b) demonstrates that it follows the procedures when resolving them, and (c) maintains a record of student complaints that can be accessed upon request by SACSCOC. (Student complaints)	Dr. Jim Nordone, Clara Garza, Lindsey David, Dr. Elizabeth Crandall, Paula Whitman, Kristin Harris, Roxie Hill, Greg Fowler, Joe Johnston, Mark Holcomb, Shana Drury, Michelle Downes, and Linda Haney
CS 3.9.2	5. The institution protects the security, confidentiality, and integrity of its student records and maintains security measures to protect and back up data. (Student records)	Amanda Raines, Melissa Elliott, Christie Lehman, Mindi Flynn, Dr. Jim Nordone, Jim Binion, Ivy Harris, Criquett Lehman, Garry David, Roxie Hill, and Kristin Harris
New 2018	6. The institution provides information and guidance to help student borrowers understand how to manage their debt and repay their loans. (Student debt)	Melissa Elliott, Dr. Jim Nordone, Rosa Alaniz, Kristin Harris, Greg Fowler, and Criquett Lehman
<b>Section 13: Financial and Physical Resources</b>		
CR 2.11.1	<b>1. The institution has sound financial resources and a demonstrated, stable financial base to support the mission of the institution and the scope of its programs and services. (Financial resources) CR</b>	Garry David, Dr. Jim Nordone, Dr. Elizabeth Crandall, Mindi Flynn, Dr. Johnston, and Christie Lehman
CR 2.11.1	<b>2. The member institution provides the following financial statements:</b> <b>(a) An institutional audit (or Standard Review Report issued in accordance with <i>Statements on Standards for Accounting and Review Services</i> issued by the AICPA for those institutions audited as part of a system-wide or statewide audit) for the most recent fiscal year prepared by an independent certified public accountant and/or an appropriate governmental auditing agency employing the appropriate audit (or Standard Review Report) guide.</b>  <b>(b) A statement of financial position of unrestricted net assets, exclusive of plant assets and plant-related debt, which represents the change in unrestricted net assets attributable to operations for the most recent year.</b>	Garry David, Dr. Jim Nordone, Dr. Elizabeth Crandall, Dr. Johnston, Mindi Flynn and Christie Lehman

	<b>(c) An annual budget that is preceded by sound planning, is subject to sound fiscal procedures, and is approved by the governing board. (Financial documents) CR</b>	
CS 3.10.1	3. The institution manages its financial resources in a responsible manner. (Financial responsibility)	Garry David, Dr. Johnston, Dr. Elizabeth Crandall, Christie Lehman and Mindi Flynn
CS 3.10.3	4. The institution exercises appropriate control over all its financial resources. (Control of finances)	Garry David, Dr. Johnston, Dr. Elizabeth Crandall, Christie Lehman and Mindi Flynn
CS 3.10.4	5. The institution maintains financial control over externally funded or sponsored research and programs. (Control of sponsored research/external funds)	Garry David, Shana Drury, Dr. Elizabeth Crandall, Michelle Alexander, Dr. Jim Nordone, and Deana Lehman
CS 3.10.2 FR 4.7	6. The institution (a) is in compliance with its program responsibilities under Title IV of the most recent Higher Education Act as amended and (b) audits financial aid programs as required by federal and state regulations. In reviewing the institution's compliance with these program responsibilities under Title IV, SACSCOC relies on documentation forwarded to it by the U. S. Department of Education. (Federal and state responsibilities)	Garry David, Dr. Jim Nordone, Rosa Alaniz, Melissa Elliott, Mindi Flynn, Christie Lehman, and Roxie Hill
CR 2.11.2 CS 3.11.1 CS 3.11.3	7. The institution ensures adequate physical facilities and resources, both on and off campus, that appropriately serve the needs of the institution's educational programs, support services, and other mission-related activities. (Physical resources)	Garry David, Dr. Elizabeth Crandall, Dr. Jim Nordone, Roxie Hill, Ivy Harris, Melissa Moore, Bettye Hutchins, Greg Fowler, and Dr. Johnston
CS 3.11.2	8. The institution takes reasonable steps to provide a healthy, safe, and secure environment for all members of the campus community. (Institutional environment)	Dr. Jim Nordone, Kristin Harris, Dr. Johnston, Lindsey David, Clara Garza, Haven David, Jim Binion, Dr. Elizabeth Crandall, and Garry David
<b>Section 14: Transparency and Institutional Representation</b>		
CS 3.13.5.a CS 3.14.1	1. The institution (a) accurately represents its accreditation status and publishes the name, address, and telephone number of SACSCOC in accordance with SACSCOC's requirements and federal policy; and (b) ensures all its branch campuses include the name of that institution and make it clear that their accreditation depends on the continued accreditation of the parent campus. (Publication of accreditation status)	Betsy Harkey, Dr. Johnston, Holly Scheller, Rachel White, Melissa Moore, Melissa Elliott, Haven David, Toni Jones, Mary King, Judy Ditmore, Rosa Alaniz, Michelle Downes, Anna Martin, and Michelle Alexander

CS 3.12.1	2. The institution has a policy and procedure to ensure that all substantive changes are reported in accordance with SACSCOC policy. (Substantive change)	Dr. Elizabeth Crandall, Betsy Harkey, Melissa Moore, Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Shana Drury, Linda Haney, Michelle Downes, and Dr. Johnston
CS 3.13.4.a	3. The institution applies all appropriate standards and policies to its distance learning programs, branch campuses, and off-campus instructional sites. (Comprehensive institutional reviews)	Dr. Elizabeth Crandall, Bettye Hutchins, Roxie Hill, Dr. Brad Beauchamp, Greg Fowler, Joe Johnston, Mark Holcomb, Paula Whitman, Shana Drury, Christina Hoffmaster, Lori Arnold, and Melissa Moore
CS 3.13.1	4. The institution (a) represents itself accurately to all U.S. Department of Education recognized accrediting agencies with which it holds accreditation and (b) informs those agencies of any change of accreditation status, including the imposition of public sanctions. (Representation to other agencies)	Shana Drury, Dr. Elizabeth Crandall, Nina Feldman, Mark Holcomb and Judy Ditmore
CS 3.13.1 CS 3.13.4.b CS 3.13.5.b	5. The institution complies with SACSCOC's policy statements that pertain to new or additional institutional obligations that may arise that are not part of the standards in the current <i>Principles of Accreditation</i> . (Policy compliance)	Shana Drury, Dr. Elizabeth Crandall, Nina Feldman, Mark Holcomb and Judy Ditmore  Betsy Harkey and Dr. Johnston (oversight)

#### Resources

SACSCOC Institutional Resources website - [http://www.sacscoc.org/inst\\_forms\\_and\\_info1.asp](http://www.sacscoc.org/inst_forms_and_info1.asp)

*Principles of Accreditation: Foundations for Quality Enhancement*, Adopted December 2017 effective January 2018

<http://www.sacscoc.org/pdf/2018PrinciplesOfAccreditation.pdf>

*Resource Manual for The Principles of Accreditation 2018* - <http://www.sacscoc.org/pdf/2018%20POA%20Resource%20Manual.pdf>

*Resource Manual* Appendix A: Chart of Standards, pp. 155 – 157 – Includes:

- Standard number
- Descriptor
- Core Requirement
- Fifth-Year Report?
- Application for Candidacy (NA for Vernon College)
- Reviewed On-site
- Published Institutional Policy
- SACSCOC Policy